

WE ARE **HIRING** NOW

Human Resources

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's degree in Psychology, Human Resources, Management, Business Administration, or a related field.
- Fresh graduates are welcome to apply.
- Proficient in Microsoft Office.
- Excellent communication and interpersonal skills.
- Maintain the project dashboard.
- Compiling weekly updates from all aspect.
- Creating & distributing project toolkits and training schedules.
- Willing to be placed in Balaraja, Tangerang.

APPLY NOW!

Send your resume to:

✉ srki-recruitment@lyman.co.id

🌐 <https://bit.ly/JobFairSRKI2026>

SCAN NOW :



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FINANCE/ACCOUNTING STAFF

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's Degree in Accounting, Finance, or a related field.
- Strong understanding of accounting principles and financial reporting.
- Proficient in Microsoft Excel and accounting software.
- Process accounts payable, accounts receivable, and journal entries.
- Strong analytical, organizational, and problem-solving skills.
- High attention to detail and integrity.
- Willing to be placed in Balaraja, Tangerang.

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PURCHASING STAFF

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's Degree in Business Administration, Supply Chain Management, Industrial Management, or a related field.
- Good communication Problem-Solving Skills, excellent time management and attention to detail.
- Proficient in Microsoft Office and purchasing systems.
- Manage purchasing activities and ensure timely procurement of materials.
- Maintain purchasing records and documentation.
- Source, evaluate, and negotiate with suppliers.
- Willing to be placed in Balaraja, Tangerang.

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IT STAFF

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's degree in Information Technology, Computer Science, Software Engineering, or a related field.
- Ability to organize, maintain, and standardize code libraries and technical documentation.
- Managing IT administrative tasks, documentation, and daily departmental operations.
- Able to work collaboratively in a team with strong communication skills and a professional attitude.
- Willing to be placed in Balaraja, Tangerang.

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PRODUCT DESIGNER

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's degree in Design or a related field.
- Proficient in design softwares.
- 1+ year of product design experience (Fresh graduates are welcome).
- Develop product concepts based on market needs.
- Design functional and aesthetic products.
- Collaborate with cross-functional teams.
- Continuously improve product quality and user experience.
- Willing to be placed in Balaraja, Tangerang.

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PRODUCTION SUPERVISOR

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's Degree in Mechanical Engineering, Industrial Engineering or related field.
- Strong leadership and team management skills.
- Good analytical, problem-solving, and communication skills.
- Supervise daily production operations to achieve production targets.
- Coordinate with related departments to ensure smooth production flow.
- Prepare and report daily production performance.
- Willing to be placed in Balaraja, Tangerang.

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LABORATORY SUPERVISOR

REQUIREMENTS & RESPONSIBILITIES:

- Bachelor's Degree in Chemistry/Chemical Engineering
- Strong leadership and team management skills.
- Good analytical, problem-solving, and communication skills.
- Knowledge of laboratory testing procedures and quality standards.
- Supervise daily laboratory operations and testing activities.
- Ensure all testing is conducted accurately and in accordance with company standards.
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ELECTRICAL ENGINEER

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's Degree in Electrical Engineering, Mechatronics Engineering, or related field.
- Strong knowledge of electrical systems, PLC, automation, read and interpret electrical drawings
- Strong troubleshooting and problem solving skills.
- Good communication and teamwork skills.
- Perform preventive and corrective maintenance on electrical equipment and support production by minimizing downtime.
- Willing to be placed in Balaraja, Tangerang.

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SCAN NOW :



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MECHANICAL ENGINEER

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's Degree in Mechanical Engineering, Mechatronics Engineering or a related field..
- Knowledge of mechanical systems, equipment, and maintenance.
- Strong troubleshooting and problemsolving skills.
- Good communication and teamwork skills.
- Perform preventive and corrective maintenance on mechanical equipment and support production by minimizing downtime.
- Willing to be placed in Balaraja, Tangerang.

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SCAN NOW :



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UTILITY ENGINEER

REQUIREMENTS & RESPONSIBILITIES :

- Bachelor's Degree in Electrical Engineering, Electronics Engineering, or a related field.
- Knowledge of boilers, air compressors, water treatment, and utility distribution systems.
- Strong troubleshooting and problemsolving skills.
- Good communication and teamwork skills.
- Operate and maintain utility systems to ensure reliable plant operations.
- Monitor utility equipment performance and optimize energy efficiency.
- Willing to be placed in Balaraja, Tangerang.

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GARDENER

REQUIREMENTS & RESPONSIBILITIES :

- Pendidikan D4 Pertanian, Kehutanan, atau dengan sertifikat Gardener.
- Berpengalaman min. 1 tahun (fresh graduate dipersilahkan melamar).
- Merawat dan menjaga area hijau perusahaan.
- Mampu mengidentifikasi kondisi tanaman dan melakukan perawatan yang tepat.
- Melakukan inspeksi rutin terhadap kesehatan tanaman.
- Bersedia ditempatkan di Balaraja, Tangerang.

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PT SATYARAYA KERAMINDOINDAH

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 **BALARAJA, TANGERANG**

PT SATYARAYA KERAMINDOINDAH

